



**2018 MAS Winter Council Meeting #1
Thursday, February 1, 2018, 1500 Eastern**

Teleconference

Call in line: 1-800-719-8139 (from inside US only)

(if you are outside of US, please contact Nicholas)

Conference Code: 996212

MAS Council members: Masashi Watanabe, President. Rhonda Stroud, President-Elect. Chad Parish, Secretary. Elaine Schumacher, Treasurer. Julie Chouinard, Vin Smentkowski, Emma Bullock, Roseann Csencsits, Annette von der Handt, Andrew Herzing, Directors, and Patrick Camus, Commercial Director.

Present on the phone call: Masashi Watanabe, Jim McGee, Julie Chouinard, Elaine Schumacher, Tom Kelly, Mike Nagorka, Rhonda Stroud, Yoosuf Picard, Vin Smentkowski, Chad Parish, Pat Camus, Ian Anderson (MSA liaison), Keana Scott, Mike Nagorka, Roseann Csencsits, Andy Herzing, Nicholas Ritchie, Heather Lowers, Emma Bullock, Vern Robertson.

Call to order and preliminaries (Masashi Watanabe)

Meeting began at 1503 EST. Introductions were made. Discussed that, due to limited time, we would plan for second meeting later this month. Welcomes to: Chad Parish, Anette von der Handt, Andy Herzing, and Pat Camus (to new a position). Thanks given to the outgoing members: Heather Lowers (moving to international liaison), Kat Crispin, Yoosuf Picard, Vern Robertson.

Discussion of agenda and discussion of any additions move to next meeting. Heather moves to approve the agenda. Rhonda seconds. With no objections, the motion to approve the agenda passes.

Secretary's report (Heather Lowers, Masashi Watanabe)

Move to approve minutes and update action items at next meeting. (Heather). No additions were made to the minutes. Motion was made to approve and seconded, and then motion passed. Chad will follow up action items with Heather in an offline discussion.

Discussion of Bylaws (Elaine Schumacher)

First, the treasury update will be made next meeting, so we can move on to a discussion of the Bylaws. Because some business documents will need updating, Elaine needs the new Bylaw document finalized for transmission. Masashi comments that because Bylaws were approved by election, we can upload latest version. Keana comments that we need to be sure to preserve documents and institutional memory.

There is a discussion of Bylaws and Articles of Incorporation. When the Society's name was changed, we requested an amendment from New York State, but we have not received certified copy of the name change documentation. This is important for bank accounts, etc. Elaine will send letter to New York State Division of Corporations for the certified copy. Similarly, the point-of-contact address on the Articles needs to be updated. Elaine requests a motion to request the update from the State of New York. Rhonda moves, Pat seconds. Ian asks if moving the address out of New York will have an effect. Elaine replies that, no, this is just a point-of-contact issue. Motion passes. Masashi requests to hold further updates to next meeting. (Elaine verified this in a call to NYS Division of Corporations following the meeting.)

MAS Fellows program (Tom Kelly)

Tom Kelly and his committee have prepared a guiding document. They have also generated and distributed a call for nominations. They received 14 nominations, and discussed non-nominated individuals. There were comments that some members did not receive the emails; can this be looked into? The Fellow's Committee agreed the MAS "honorary members" should be named as fellows automatically. Winners of the other awards are not automatically fellows. There are 10 living honorary members. Fellows should have not just technical ability, but also be representative of the society in all ways. Besides the 14 nominations there was also an effort to find the early outstanding contributors to microanalysis. A "Legends" class is planned for 2018, and an inaugural class for 2019. There were a total of 101 candidates (award winners, etc.). After discussion, the committee found 19 additional members to be added to the Legends class of Fellows. The committee suggests a modification of the MAS logo to a "fellows" logo, and this graphic design task should be ~\$300. Request council to authorize expenditure for logo. Request expenditure for ~\$3000-4500 this year, ~\$2000-3000 in 2019 for recognition artifacts. The 14 nominations will remain active for 3 years beginning next year (all nominations are active for 3 years).

Question: Will honorary member designation disappear? Tom replies we will stop using honorary designation and state that they are now fellows. Ian comments that honorary members are listed in the bylaws, with certain benefits. Tom replies that this will require consideration, and the Fellow's Committee could consider this point before next conference call. Masashi asks that since the number goes up incrementally every year, what percentage will this reach of the society? Tom replies that we will have ~6% this year, approaching 10% next year. Legends class may suffer attrition faster than subsequent years' additions of 2-3 fellows per year. Keana asks if we can stop nominations upon hitting limit, by setting a firm cap. Tom replies that this is worthy of consideration by council. Masashi suggests taking this point to the Fellows' committee. Masashi continues that the names of the fellows selected in committee report are confidential and should not be discussed outside of council.

Elaine has a question regarding expenditures. Recognition artifacts, etc., come from the "Society Management" line item in the budget. There is \$10,250 remaining after funds earmarked for website development are subtracted, and we expect \$5000 normal expenses. Plaques, logos, etc. will consume much of the remainder, unless we designate as funds from a different line item. There is another question from the council: when is the proposed announcement? Tom replies it will be

early enough to plan to come to meeting and receive award, likely April/May. Another question: When do we announce papers are accepted? Masashi replies, April, when will the program be announced. Tom asks if the Fellows could be announced in the spring MicroNews? Masashi replies that because MicroNews is web based the announcement can be pushed at any time. Tom suggests an announcement from president, first private to the winners and then a public announcement. Yoosuf suggests they be announced at the same time as MSA fellows. Tom comments we might not march all the fellows up to the front individually at M&M due to the limited time at the awards section of M&M.

Masashi requests to return to the questions of expenditures and budget. A question from the council: Do we need to have four votes to council for the four items listed in fellows' committee report? Tom suggests deferring final votes to next meeting. There is a vote to expend \$300-500 for a redesigned Fellows logo. Heather moves, Pat seconds, no objections, and the vote passes.

Finance committee report (Jim McGee)

First, we discussed the performance of the portfolio: specifically, a slow and steady climb. The portfolio uses a conservative to moderate investment style. We saw a 14+% return, with \$500,000+ balance. Asset allocations were in the report. The Finance committee discussed how funds could be used. They recommend using some of the funds for endowment purposes. A ~2-3% expenditure would be \$10-15k as an endowment fund to supplement other society funds. They urge considering using some of the investment balance to support the society goals. They request council put this suggestion on the agenda horizon to determine how to use these funds. Question: bought any bitcoin? Jim replies, not to our knowledge. Masashi comments that \$10K is 2%. We might need ~\$5k for MAS fellows' artifacts. This might be a way to compensate the budget, and this will be on next agenda. Jim suggests that perhaps the endowment should not be used for normal year-to-year operations.

Topical conferences (Paul Carpenter / Emma Bullock)

Emma overviews the proposal, "QMA2019," successor to EPMA2016. The program committee has changed and expanded the scope - "Quantitative Microanalysis 2019." We are given a proposal document, with an organizing committee already in place, and with venue selected for the TC. Dates are proposed 24-27 June 2019. Anticipated funding is via corporate support, registration fees, and NSF grant for early career scholars (ECSs). The committee requests \$2k seed money from MAS. There is hope to support ~30 ECSs. A trifold flier already complete and included in the council's package. A website is ready to go live. There is a request for MAS council approval for the TC and \$2k seed funding. Vin asks: there are many other quantitative techniques - could we include other techniques for diversity of society? Not necessarily at this conference, but certainly in following conferences. Emma replies that the problem is to strike the right balance. We want to attract people who might not necessarily attend M&M, and we want to keep the TC focused. Masashi asks: what about a surface analysis TC? Question from council: Is this \$2000 from 2018 or 2019 budget? There is a motion to approve the TC and seed money (Pat), and seconded (Yoosuf). The motion passes, no objections. Elaine comments that we approved a 2018 budget, and this item is not in 2018 budget.

This needs to be discussed. Masashi asks when the EBSD 2018 seed money went out. Elaine comments that we need to determine how to handle this request.

Membership (Mike Nagorka / Masashi Watanabe)

In mid-January, 590 members had paid to 2019 or beyond, and some details were provided. Questions regarding some internet portal issues. Some discussion of details in new member data. 66-67 new members. Masashi comments that we need to approve new members; council members should send an "I approved" email please. Heather asks, are these new members, or new to us? Jim replies that they have new member numbers, but some may have previously been members. Heather comments that this is a noticeable increase in membership and asks what we are doing to welcome new members. Masashi comments there are possible accidental joint members (due to the new web portal), but we need to maintain these new members. Rhonda suggests sending a welcome letter from the president to each new member. Heather suggests the welcome letter should include local AREs, past TCs, student efforts, benefits, etc. Ian comments he can find such a letter in the archive.

Tom asks about initial date of membership, can we get this information from people? Mike replies this should be possible. Pat asks if there a different database of contacts for sustaining members. Masashi defers sustaining members' discussion in next council meeting because Lucille cannot attend today.

Masashi comments there has been a "Portal 'paid button' membership issue," possibly due to browser configurations. PDF paper updates, instead of online, are acceptable. It is also noted there are different membership expiration dates with joint memberships; this is simply a software issue. The list says only 6 members paid through 2019; this computer problem will be fixed. The program will be changed to "iMIS20," and will need website testing. An advantage is we can create an MAS-only portal page, and make membership information easier to extract. Question: what about people who don't wish to pay online? Masashi comments we need a paper way to pay. Mike replies we can create a PDF document with the necessary fields. Question: can compare to the MSA form from the website to ensure all necessary information is captured?

Wrap up and final agenda items (Masashi Watanabe)

Masashi moves us to ISO activity support, but says this will be in the next council meeting. He requests we please look over the ISO document from Nestor and be ready to discuss in the next meeting, in particular the funds needed for this activity. This will be discussed next time. Andy is requested to please talk to NIST personnel on their opinions about this.

Masashi requests to defer the remainder of the agenda to Winter Council Meeting 2. Any other questions? Mike: We would like to officially extend emeritus status to Charles Lyman. Roseann moves, Emma seconds, and the motion passes. No objections.

Meeting ends at 1635 Eastern.