

Minutes of the 2009 MAS Winter Council Meeting
Saturday, January 31, 2009 12:00 noon – 3:00 pm EST
Conference Call

Attendance:

Cathy Johnson	President (2008-2009)
Ian M. Anderson	Past President (2007-2008)
Ed Vicenzi	President Elect (2009)
Scott D. Davilla	Secretary (2008-2009)
Luke N. Brewer	Director (2007-2009)
Nicholas Ritchie	Director (2008-2010)
Heather A. Lowers	Director (2009-2011)
Jim Bentley	Director (2009-2011)
Dan Kremser	Membership Services (2008-2011)
Paul Carpenter	Strategic Planning (2008-2011)
Phillip E. Russell	Education (2006-2009)
Joe Michael	International Liaison (2006-2009)
Vernon Robertson	Corporate Liaison (2007-2010)
John Fournelle	Archivist (2007-2010)
John Mansfield	Microscopy & Microanalysis Journal Microanalysis Editor
Craig Schwandt	Program Chairs Microanalysis of Particles (Particles 2009)

New Action Items:

- 2009-01-001, Dan Kremser with coordination from Lou Ross to contact Kathy Vale or meeting management to find out the cost of a wired network connection for the MAS booth and the possibility of corporate sponsorship.
- 2009-01-002, Cathy Johnson to obtain MAS share of net proceeds from M&M2008 from MSA and forward to Jim McGee for inclusion in the budget.
- 2009-01-003, Cathy Johnson to discuss with Jim McGee a standing line-item regarding yearly TC funding.
- 2009-01-004, Cathy Johnson to a) call for and assemble list of potential future Emeritus members and b) send a letter from the MAS President to Aldo Armigliato regarding his Emeritus status acceptance.
- 2009-01-005, Luke Brewer with Dan Kremser to investigate linking the renewal form to the election pages.
- 2009-01-006, Ian Anderson to gather info regarding items required for TC guidelines for next meeting.

New Motions:

- Approve Secretary's Report
- Approve the new membership.
- Approve Aldo Armigliato for Emeritus status.
- Approve the following chair positions for the term of office 2009-2012.
 - Computer Activities: Nicholas Ritchie.
 - MicroNews Editor: Heather Lowers.
 - Microscopy and Microanalysis Editorial Board Rep: Ian Anderson.
- Approve John Mansfield as Appointed Officer of MAS in his capacity as Microscopy and Microanalysis, Microanalysis Editor.
- Proceed with organizing EBSD 2010 Conference and that Council provide up to \$2500 seed money.
- Approve the 2009 Nominating Committee: Ed Vicenzi, President-Elect, Chair; Luke Brewer and Kristen Bunker, third-year Directors; and Paul Carpenter and Scott Wight, MAS members-at-large.
- Adjourn the meeting (3:33 p.m).

The meeting was called to order at 12:06 by Cathy Johnson, a quorum was present.

Secretary's Report – (Scott Davilla)

The previous meeting minutes are now reviewed prior to the meeting. This change is in accordance with our by-laws as they only require the approval of the minutes during the meeting. This change in procedure includes the yearly business meeting and we need to make sure that members have a chance to review the minutes in paper or via the website before the start of the business meeting.

Motion to approve Secretary's Report

- Cathy Johnson, seconded by Ian Anderson.
- Discussion, none.

- Motion approved.

Treasurer's Report – (Jim McGee)

The Treasurer's report and budget approval were tabled until the next meeting.

Discussion:

- An on-line wire drop in the MAS booth for registration/membership renewals will require budgeting if we cannot get funding from MSA or a corporate sponsor.
- Question of MAS share of net proceeds from 2008 M&M meeting. Not available from MSA until their Council meeting of February 7-8.
- Particle Analysis Topical Conference seed funding of \$2500.00 has been dispersed.
- EDSB 2010 seed funding of \$2500.00 is already included in budget for 2009.
- Discussion about including a standing line item for Topical Conferences since MAS has agreed to fund a yearly TC.
- Further discussions of TC funding deferred to Strategic Planning.

Action Item – 2009-01-001 Dan Kremser in coordination with Lou Ross, to contact Kathy Vale or meeting management to find out the cost of a wired network connection for the MAS booth and the possibility of corporate sponsorship.

Action Item – 2009-01-002 Cathy Johnson to obtain MAS share of net proceeds from M&M2008 from MSA and forward to Jim McGee for inclusion in the budget.

Action Item – 2009-01-003 Cathy Johnson to discuss with Jim McGee a standing line-item regarding yearly TC funding.

Membership Services (Dan Kremser)

- First six months of using email as primary communications method for dues and elections. In response, we have seen the highest percentage of voting in recent history, with approximately 43 percent of the members voting. Dues renewal response has also been good.
- Next email batch will be to members for the Particles 2009 TC Meeting.
- Paper renewal applications will be sent to members that have not renewed.
- Paper renewal to those who did not use email.
- 43 new members since the 2008 M&M meeting with 25 using MAS booth signup.
- 224 renewals in first two months of activity, which is similar to last year.
- Suggestion to include renewal information during electronic voting as a convenience to prompt members that vote but might not renew their membership.
- Suggestions of adding a "retired" membership rate was tabled for future discussion.
- Suggestion to add multiple year renewals.

Emeritus Members

- By-laws state Executive Council may choose to elect Emeritus status for a member of MAS. We currently have 12 Emeritus members.

- Suggestion for Council to assemble a list of potential future Emeritus members for pre-approval should that member request Emeritus status.
- Suggestion to recognize new Emeritus members during the year of their approval at the MAS Presidential Happenings.
- A web form was proposed for members requesting Emeritus status.
- Two Emeritus candidates.

Aldo Armigliato, Past-President of EMAS and MAS member since 1974, now retired and has petitioned a year ago for Emeritus status.

Jozef Lebiezick, Self-elected Emeritus status, has been paying dues for last two years at the Emeritus level.

- Members cannot self-declare, must be approved by Council.
- Possible confusion between retired and Emeritus status.
- Communication required with Jozef Lebiezick, stating by-laws requirements of Emeritus status and requesting completion of web form. With this information his Emeritus status can be determined.

Motion to approve the new membership

- Luke Brewer, seconded by Ed Vicenzi.
- Discussion, none.
- Motion approved.

Motion to approve Aldo Armigliato for Emeritus status

- Ian Anderson, seconded by Scott Davilla.
- Discussion, none.
- Motion approved.

Action Item – 2009-01-004 Cathy Johnson to a) call for and assemble list of potential future Emeritus members and b) send a letter from the MAS President to Aldo Armigliato regarding his Emeritus status acceptance.

Action Item – 2009-01-005 Luke Brewer with Dan Kremser to investigate linking the renewal form to the election pages.

Sustaining Membership (Cathy Johnson for Lou Ross)

- Normal to have have low paid numbers during initial months with 75 percent captured by M&M meeting with remaining during last quarter.

Computer Activities (Ian Anderson for Scott Wight, Luke Brewer)

- Nothing outstanding to report.
- Report includes URL/password for access to the restricted Council site. This area can be used for Council documents or reports.

Electronic voting (Brewer)

- Used ElectionsOnline.us, at a cost of 72 cents per ballot with 439 ballots.

- Membership database is now in Access which helps reduce the cost.
- 25 paper ballots sent to those members that requested paper or did not have a valid email address. Of those 25, only six were returned.
- One case of double voting with paper/electronic voting and for future paper ballots, need to double check that the recipient of the paper ballot is cross-checked with the electronic list to eliminate possibility of double voting.
- 45% ballot return rate.

Electronic dues renewal (Dan Kremser)

- Was previously discussed during Computer Activities report.

Publications

Microscopy & Microanalysis (Cathy Johnson for Charles Lyman)

- Microanalysis is still a very strong component of the Journal.
- Microscopy & Microanalysis is one of the top 5 Microscopy Journals.
- Of the 3 most highly cited papers from the years 2000 to 2008, number 1 is Paul Kotula and Joe Michaels, et al, the SEM X-ray Spectral Imaging.

MicroNews (Ryna Marinenko)

- no report received.

Tour Speakers (Cathy Johnson for Paul Hlava)

- New affiliate, the Three Rivers Microscopy Society.
- Tour Speakers, their pictures, bios and abstracts are available on line. The various affiliate societies should be made aware of this resource.

Archivist Report – (Cathy Johnson for John Fournelle)

- Requested list of names of people who were active in early MAS for oral interviews.

Strategic Planning (Paul Carpenter)

Topical Conference (TC) discussion:

- The TC Programs are highly successful and tend to represent MAS priorities but falls to groups of 3 to 5 people to organize, propose, execute and summarize the TC. TC programs could be even more successful with better division of labor and organization.
- MAS Council leadership is important as well as the timing of the TCs.
- Suggested establishing guidelines for timing of TCs.
 - Winter Council (year –1) - Proposal/Approval.
 - Summer Council (year –1) - Infrastructure/logistics in place.
 - Winter Council (year) - completed package/ emergency fixes.
 - Spring (year) TC occurs.
- TCs might need different guidelines depending on origination (local society, commercial entity, University, NIST or MAS Council).
- More active role in this in directing TCs is needed to have a balance of content and avoid repeats of the same TC. Should be looking 5 years, 6, even 10 years in future.
- TC program is the best preparation in order to propose and conduct the 2014 IUMAS meeting.

- Discussion about establishing a Council Committee with three year cycle of active members (learning, actual TC, teaching) to support the TC programs.
- Needs to be a key change in how we do Topical Conferences, are in ad hoc mode.
- What role could a generic Council person play in the organization, promotion, etc., of a Topical Conference.
- Dealing with both an oversight problem and an actual hands-on problem.
- Starting with an actual guideline document would help. Then we can have discussion and present suggestions. Once actual functions are known and defined it's possible to start assigning them to various Council members or Committees.
- Discussion about establishing a TC Oversight Committee.

Action Item – 2009-01-006 Ian Anderson to gather info regarding items required for TC guidelines for next meeting.

Coordination with sister AMAS / EMAS societies:

- Suggestion to consider committee that includes presidents of AMAS and EMAS (and others) rather than single individual (International Liaison). Concern was raised about having AMAS/EMAS as MAS Council/committee members. There is a by-law issue: all committee members must be members of MAS.
- International Liaison - suggestion that the position is obsolete, as the current communicate flow is from President to President.
- Concern was raised about using committees too much which can result in inefficient usage of our personnel resources.
- Discussion tabled till next meeting.

MAS sponsorship of IUMAS-6 in 2014/2015 (Joe Michael)

- Agreed (Ian Anderson and Joe Michael) at the IUMAS-4 meeting in Australia meeting that US would host IUMAS meeting in 2014, which is same year as quadrennial international microscopy meeting (formerly called ICEM).
- Up to Council to come up with some directions and decide if the meeting should be stand-alone or part of an M&M meeting.

Awards

M&M 2008 Best Paper Awards (Luke Brewer, Kristin Bunker):

- Tabled to next meeting.

Presidential Awards (Cathy Johnson):

- Duncumb Award - Dale Newbury nominated and solicitations for additional nominations from the membership, as this is a Peoples Award not a Presidential Award.
- Science Award - Joe Michael.
- Service Award - Valerie Woodward.
- Heinrich Award – requested suggestions.

Discussion:

- Xavier Llovet suggested as a potential candidate for either Duncumb or Heinrich Awards. Was involved with the Penelope Monte Carlo software and is believed to be a MAS member.

Committee Appointments (Cathy Johnson)

Motion to approve the following chair positions for the term of office 2009-2012.

- Computer Activities: Nicholas Ritchie.
- MicroNews Editor: Heather Lowers.
- Microscopy and Microanalysis Editorial Board Rep: Ian Anderson.
- Jim Bentley, seconded by Scott Davilla.
- Discussion, none.
- Motion approved.

MAS Officer Appointment (Cathy Johnson)

Motion to approve John Mansfield as Appointed Officer of MAS in his capacity as Microscopy and Microanalysis, Microanalysis Editor.

- Luke Brewer, seconded by Nicholas Ritchie.
- Discussion, none.
- Motion approved.

Other committee appointments are not resolved as yet. Cathy has contacted individuals but has not received a reply and / or commitment:

- Education Committee, Inga Mussualman (not confirmed).
- Microscopy Today, Editorial Board rep, Scott Walck (not confirmed).
- International Liaison (none at present). Selection is critical because of IUMAS-6 in 2014/2015, this position will need two terms served.
- M&M 2011 Program Co-Chair (Nashville). (none at present).

Meetings

M&M 2008 – August 3-7, 2008 – Albuquerque, NM: Wrap Up (Paul Carpenter):

- It was a very successful meeting, very happy with Nicole and her logistical support of the rooms and the logistics of the meeting. Program Committee was excellent.
- AGU Fall Meeting – December 15-19, 2008 – San Francisco, CA (John Fournelle):
 - The meeting had a very large turnout.
 - Short course on Mineral Inclusions in Volcanic Processes with 200 attendees.
 - Session organized by Joe Conny from NIST, who does Atmospheric Chemistry.
 - Session on Electron Microscopy in Particles.
 - Excellent opportunity for MAS/TC promotion.
- Microanalysis of Particles 2009 – April 20-23, 2009 – Westmont, IL (Craig Schwandt, Nicholas Ritchie):
 - Logistics are on track.

- Need help in marketing this meeting to create attendance. Current registration is 8 and 10 with two student applications. Target is 50 with a 120 registration cap.
 - 20 Invited speakers. Not concerned with content as this looks good.
 - Suggestion to contact the Midwest Microscopy and Microanalysis Society.
 - Suggestion to contact individuals at Northwestern University.
 - Suggestion to promote this TC heavily on MAS web front page.
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- M&M 2009 – July 26-30, 2009 – Richmond, VA (Luke Brewer):
 - Program Chair is Janet Woodward
 - Vice Chair is John Mansfield
 - MAS Co-Chair is Luke Brewer
 - Microanalysis is very well represented in the program.
 - David Wittry Memorial Symposium with emphasis is on the latest developments and applications of detector and spectrometer technology.
 - Invite David Kyser - dropped - no funds.
 - Invite Wittry Family – invite would be waving of registration.
 - Ian Anderson to get contact info to Cathy Johnson (informal action item).
 - Feedback on M&M 2009 pamphlet/flyer, trying to reduce the tradition call of papers to a pamphlet.
 - Plenary Symposium speaker for 2009, Dr. Tom Pike, of Imperial College, London who was involved in the design/build the microscope station on the Phoenix Lander. “Phoenix Mission Microscopy on Mars”, Monday 8:30 am
 - Question was raised about whether MAS should budget any special money for talks at key MAS symposia. The consensus was “no,” since MAS already budgets money towards bringing students to meetings.
 - Request for named symposium topics for M&M 2010, forward ideas to John Mansfield.

Local Arrangements / PPM (Anderson):

- From MAS council, Luke Brewer, John Mansfield, Cathy Johnson and Ian Anderson will attend.
- MAS Events (Johnson)
 - Presidential reception
 - MAS Social
 - Presidential Happenings

ISO/TC-202 Meeting – October 6-8, 2009 – NIST, Gaithersburg, MD (Cathy Johnson for Ryna Marinenko):

- No report but requesting MAS funding.
- International Standards Organization (202 -- microanalysis) to discuss development of standards.
- Question of what value MAS gets from supporting ISO 202. Since this organization is making critical definitions of terms and standards, it's important that MAS be involved.
- Website content in exchange for funding.

- Cathy Johnson to contact Ryna Marinenko regarding funding (informal action item).

M&M 2010 – August 1-5, 2010 – Portland, OR (John Mansfield):

- Budget approval pending MSA Winter Council.
- Opening Night Reception at the Zoo.
- Contact John Mansfield or the meeting manager to discuss locations of MAS functions.
- Scientific program: continues 2009 program structure of fewer but larger symposiums. Focus will be on microanalysis of energy related topics.
- Trying for a couple symposia that are focused on microanalysis and microscopy of new energy materials, new batteries, new fuel cells, new bio fuels, etc.

EBSD 2010 (Luke Brewer):

- Response from EBSD 2008 attendees indicated 2010 would be ideal timing for follow-on meeting.
- \$2500.00 requested in funding.
- Location not finalized, possible sites: Madison, Twin Cities, Carnegie Mellon.
- Suggestion to move start of promotion to during M&M 2009 instead of after this meeting.

Motion to proceed with organizing EBSD 2010 Conference and that Council provide up to \$2500 seed money.

- Ian Anderson, seconded by Nicholas Ritchie.
- Discussion:
 - Possible conflicts with potential TC proposal by Lucille Giannuzzi in conjunction with meeting of AVS Surface Science Division. AVS has not presented any detailed information; until they do and depending on nature of the proposal, there is no conflict.
 - Funding is not tied to a fiscal year and is for up to \$2500.00.
- Motion approved.

Any Other Business (Cathy Johnson):

Motion to approve the 2009 Nominating Committee: Ed Vicenzi, President-Elect, Chair; Luke Brewer and Kristen Bunker, third-year Directors; and Paul Carpenter and Scott Wight, MAS members-at-large.

- Ed Vicenzi, seconded by Ian Anderson.
- Discussion, none.
- Motion approved.

Nicholas Ritchie, as incoming Chairman of the Computer Activities (Summer 2009), is planning substantial infrastructure changes to the website that is likely to require a budget increase for 2009.

Motion to adjourn the meeting (3:33 pm)

- Ian Anderson, seconded by Luke Brewer.

- Discussion, none.
- Motion approved

Respectfully Submitted

Scott D. Davilla
MAS Secretary

Appendix I – Present and Past Action Items

New Action Items from Winter Council 2009

2009-01-001, Dan Kremser with coordination from Lou Ross to contact Kathy Vale or meeting management to find out the cost of a wired network connection for the MAS booth and the possibility of corporate sponsorship.

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2009-01-005, Luke Brewer with Dan Kremser to investigate linking the renewal form to the election pages.

2009-01-006, Ian Anderson to gather info regarding items required for TC guidelines for next meeting.

Action Items from Summer Council 2009

2008-08-001, Jim McGee follow up on ramification on changing language of bylaws. And verify the correctness of the date in the dissolution section (1986 vs 1954).

2008-08-002, Cathy Johnson, with the assistance of the past president and president elect, will approach Nichole Guy and MAS council with this question as to where 2014 will be held. What the options for 2014 are likely to be and that the possibility of IUMAS joint meeting.

Action Items from Winter Council 2008

2008-01-003 (IN PROGRESS), All Council– Suggestions for topics to emphasize/de-emphasize for 2009 program based on previous meeting programs, send to Luke Brewer.

2008-01-004 (IN PROGRESS), Ian Anderson, Cathy Johnson, Stuart McKernan - Form a sub-committee to draft a letter to all regional societies within the next two months regarding a review of their status.

Update: Ian Anderson reported draft started.

Action Items from Fall Council 2007

FC_2007-006 (IN PROGRESS), Ian Anderson, Paul Carpenter and Phil Russell -
Work on guidelines for student chapter affiliations with MAS and AReS.

Action Items from Summer Council 2007

SC_2007-001 (IN PROGRESS), Ian Anderson - Draft letter to AreS officers reminding them of affiliation guidelines and encouraging MAS membership for individual members.

SC_2007-008 (IN PROGRESS), Paul Hlava - Review the vendor educational submissions for technical content and appropriateness and then pass on those he deems appropriate to the web content committee (president-elect, 2 incoming directors) for further review prior to posting.

Update: John Fournelle: Paul is waiting for submissions but has not received any.

SC_2007-009 (IN PROGRESS) Paul Hlava, Ian Anderson, Ed Vicenzi and Phil Russell - Develop promotional slides to go in each Tour speaker presentation to encourage membership. These will be accompanied by applications and brochure.

Action Items from Winter Council 2007 (and possible previous)

WC_2007-004 (IN PROGRESS), Ian Anderson - Micro News Committee chair submissions, will be part of Ian Anderson's action item to discuss terms of tenure with committee chairs

WC_2007-006 (IN PROGRESS), Phil Russell - Poll microanalysis faculty re: how MAS can best support students and ask Inga Musselman if she would help him on this initiative

Completed Action Items: